



## Leadership Committee Meeting Christine Marsh-Madden's Home October 10, 2017

**Members present:** Jan Potter, Meri McEneny, Johnnie Lee Don, Linda Larish, Trudy Lesem, Christine Marsh-Madden, Ginger Wilson and Dana Loury .

The meeting was called to order by Jan Potter, co-president, at 1:10 pm.

**Minutes:** Meri McEneny moved that the minutes from the previous meeting on 9/12/17 be approved as corrected ('as necessary' added in the last sentence under Girl's State). Trudy Lessem seconded the motion and the minutes were approved as corrected.

### **REPORTS:**

**A. President** – Jan Potter shared that there was no President's message this month.

**B. Secretary's Report** - Linda Larish reported that a thank you note was sent to Tahoe League for Charity for their very generous donation. Thank you notes have been sent to members who have donated beyond the annual membership fee.

**C. Finance Officer Report** – In Ruth Arizaga-Whisler's absence, Jan Potter distributed the report on current finances. See the attached report. In addition to the written report, Jan Potter stated that \$295 was paid out for insurance and \$93.85 was paid out for the printing of the directories. Money that was made on the sale of the directories will be deposited into the General Fund. Ruth will be asked if she can create a line item for the directories since money spent did not equal money made.

**D. Programs Report** – Johnnie Lee Don reported that our general meeting this month is on 10/12/17 at the Fairway Community Center at 330 Fairview Dr., Tahoe City, beginning promptly at 11:30am. It is crucial for our Leadership Committee members to bring their salads for the luncheon by 11am. Johnnie Lee Don will bring bread to accompany the salads, purchased with budgeted Programs monies. Drinks will be provided. Meri will bring the girls from the middle school at 11:15am. One of our guests, Jennifer Montgomery, Placer County Supervisor, must leave by 12:30pm and wants to present each girl with a certificate of achievement before she needs to leave. Each of our six Tech Trek girls will speak on their experience at the UCD camp this past summer. Our Girl's State student will also speak on her experience at the leadership camp. Meri McEneny has also invited the girls' parents, TLC, Rotary, Kiwanis and Linda Pascotto, a major donor, to attend. Tom McClintock, our US Representative was invited but is out of town so will not be attending. However, he has sent certificates of achievement for each girl. It has been decided to have our November Leadership Committee meeting on 11/9/17 either before or after the general meeting. The place will be determined soon. The General Meeting will be on Thursday, 11/9/17 at the Fairview Community Center, 330 Fairview Dr., Tahoe City. Our speaker will be Cathee St. Clair. She will present a Power Point presentation on Art in Healing. There will not be a meeting in December but we will have the holiday party on that day, Thursday, 12/14/17. Trudy Lesem states that she will invite the manager of the

Truckee Wellness Clinic to speak at our January meeting. It will be held at the Tahoe Yacht Club as will the February meeting. Trudy will schedule our March and April general meetings in the Gatekeepers' Museum. Johnnie Lee Don will contact a member of AAUW Tahoe Nevada branch to see when they will host our interbranch luncheon in May.

**E. Membership Report** – Ginger (Virginia) Wilson reported that we now have 70 members. New directories have been printed and can be purchased at the 10/12/17 general meeting or any time after that for \$10. New members receive complementary copies of the directory. The Welcome Party for new members held at Ginger Wilson's home on 9/24/17 was a success with many of our new members plus many of our Leadership Committee members attending. Ginger will send a summation of the party plus the biographies of our new members to Dana to include in the November newsletter (due by 10/20/17). Because we had two members or more joining at an event in one calendar month, we can present a free membership (National) to a new member. Linda Larish moved that the next new member to join will receive the free membership (National) and our branch will submit the CA dues to the state and absorb our own branch dues for the that person. Christine Marsh-Madden seconded the motion and it was unanimously approved.

**F. Communications Officer Report** – Dana Loury reported that she has made several changes to the website that will make accessing information easier. She has compacted information in the directory to a PDF file that can be more easily accessed, containing only necessary contact information. She states that it can be viewed in Google Chrome without downloading it. This allows members to see contact information quickly on new members. Trudy Lesem suggested that we remove the password for the directory from our newsletter as it creates liability. Ginger Wilson agreed and stated that in another organization, this very topic was discussed and an attorney stated that passwords should not be openly publicized where non-members could theoretically access them. The password will be provided to new members with their free directories. We will re-visit other methods of providing the password at a future meeting. Meri McEneny moved that the password be removed from all future newsletters and Dana Loury seconded the motion and it was unanimously approved. Patricia Watters will assume responsibility for publicity. Patricia and Courtney Hart have created a Facebook page for our branch.

**G. AAUW Funds Report** - Nancy Cline had nothing to report this month.

**H. Girl's State** – Christine Marsh Madden reported that we were finally assigned to an American Legion Auxiliary unit but it is an e-unit in Colorado. They have requested to have the young women send their applications by e-mail to them and they will choose the Girl's State representative to attend the leadership camp. Christine has indicated in an email to them that we would like to have face to face interviews with the candidates and choose one ourselves. She explained what our mission is and also indicated that it is good experience for the girls to have an actual interview. This was discussed and the Leadership Committee unanimously agree that we want to interview the candidates and choose the young lady to attend. Christine states that the CO e-unit is having a meeting soon and she believes this will be discussed. Meanwhile, Christine will send them another e-mail stating that our Leadership Committee met, discussed this, and all agree that we want to choose the Girl's State candidate. If Colorado e-unit refuses to allow us to interview these girls and make a choice ourselves, we may need to decide if we want to proceed or use these monies for a different purpose such as more scholarships.

I. **Scholarship** – Meri McEneny read two lovely thank you notes from the recipients of the two scholarships awarded in June. Dana Loury will scan them and include them in the next newsletter and also send a copy to our anonymous donor.

#### **OLD BUSINESS:**

A. **Standing Rules** – Dana sent a copy of the Standing Rules to the general membership. They can now be voted on at the November meeting.

B. **Financial Records Annual Review** - This will take place later this month and Ruth Arizaga-Whisler, Kymberly Pipkin and Gil Potter will review the finances.

C. **STEM Trek Events** – A notice will be sent out in the November newsletter stating that a vote will be put to the general membership in January requesting that the budget be amended to include a new line item for Stem Trek Days. Meri McEneny is in the process of lining up speakers for our next STEM Trek Day. The evaluations asked for more speakers in the medical professions. Meri has approached Ellen Cooper, MD, a local physician, Esmeralda Clark, RN, a clinical nurse specialist at UNLV and Laurie Pattison from Oracle to speak. The event will take place in early June of 2018.

D. **Allocation of Girl's State Checks** – We will wait to see what the new CO e-unit decides whether we can choose our own Girl's State representative.

E. **Nominating Committee** – Jan Potter reported that the committee has been filled by herself, Kymberly Pipkin, Carol Eyre and Diane Morrison.

F. **Co-Finance Officer** – We still desperately need a person to fill this position.

G. **Position Roles & Responsibilities and Goals** – Patricia Watters requested that each person complete these. Meri McEneny has completed and submitted hers.

H. **Non-profit Status** – Ruth Arizaga-Whisler and Patricia Watters will try to re-establish non-profit status for our branch since AAUW National has directed our branch to change its name.

I. **Winter Party** – The committee, headed by Carol Eyre, met on 10/7/17 to plan for this event. The date will be Thursday, 12/14/17, the regular date for our general meeting. It will be held at Carol Eyre's home from 4-7pm. Bella Affair has been chosen to cater and a \$500 deposit has been delivered to the caterer to reserve that date and time. The caterer has submitted a menu that Dana will publicize, along with other pertinent information, in the next newsletter and again in mid-November. The cost will be \$35 per person and will include heavy appetizers, wine and non-alcoholic beverages. Reservations with a check for \$35 must be sent to Carol Eyre by Thursday, December 7, 2017. Johnnie Lee Don will contact Bailey Shaw (2017 Girl's State attendee) to see if she is interested in helping as a server/helper for a payment of \$80, which will be covered by the cost to each member of \$35. Carol Eyre will provide all needed supplies (plates, forks, napkins, silverware, tables & chairs). Meri McEneny is in charge of music and will look into having a singer for entertainment. The committee, Carol Eyre, Meri McEneny, Johnnie Lee Don and Linda Larish, will meet at Carol's at 10am on 12/14/17 to set up for the party.

#### **NEW BUSINESS:**

A. **Scholarship Chair** - Meredith Rosenberg is on the board that chooses scholarship

recipients from the high school. She would like to continue to represent AAUW North Tahoe (CA) Branch.

**OTHER BUSINESS:**

**Calendar and Timeline Review** – Both were completed and the branch is on task. The November Leadership Meeting will be held the same day as the General Meeting. It is to be determined if it will be before or after the General Meeting. It will be held either at the same venue as the General Meeting or at the home of Meri McEneny.

**Adjournment:** The meeting was adjourned at 3:23pm

Respectfully submitted by Linda Larish, recording secretary