



Board Meeting
Johnnie Lee Don's Home
February 7, 2017

Members present: Jan Potter, Nancy Cline, Terry Yagura, Carol Eyre, Martha Cirata, Christine Marsh-Madden, Trudy Lesem, Cheryl Allen, Meri McEneny, Johnnie Lee Don and Linda Larish. Ruth Arizaga-Whisler and Patricia Watters joined in on a conference call.

1. The meeting was called to order by Nancy Cline at 2:05pm.
2. It was moved and seconded that the minutes from our October 2016 meeting be approved as submitted. The minutes were unanimously approved.
3. It was moved and seconded that the notes from the Leadership Committee January 2017 on-line meeting be approved as submitted. The minutes were unanimously approved.

4. **REPORTS:**

A. Secretary's Report: This was provided by Linda Larish. Thank you notes were sent to Pat Castellucci and Donna Benner for the holiday party, to TLC, Rotary and Kiwanis for donations. A sympathy note was sent to Shirley Allen's family. Linda Larish will now track notes on a spreadsheet.

B. Finance Officer: Ruth Arizaga-Whisler provided a written report showing statement of income and expenses for 2016-17 and also a proposed budget for 2017-18. We have over \$800 surplus funds from the 20016-17 fiscal year. These funds will roll over to the various programs for the coming fiscal year. We have approximately \$10,000 in our bank account. We would like to maintain that balance so that we can fund all programs for one year in the event that our Branch closes. All programs are fully funded for the current fiscal year. Under Operating Expenses, Martha Cirata suggested we increase the convention monies from \$250 to \$500. The convention is alternate years so this will give the person or persons \$1,000 and allow them to stay at the convention. Under Administrative Expenses it was suggested that we adjust Meetings, Costs and Supplies to \$300 and donate \$100 of that to the Tahoe Yacht Club to be earmarked for the youth sailing program. Nancy Cline suggested when we edit the by-laws next fiscal year that we increase the monies donated to the family of deceased members from \$25 to \$50. Ruth Arizaga-Whisler will allocate \$50 to the Sierra Club in honor of Shirley Allen. Ruth will also allocate \$50 to Tech Trek in honor of John Foster and Linda Larish will send a note to Helen Foster that the donation was made in John's name. Martha Cirata moved to accept this budget and Cheryl Allen seconded it. The proposed budget was unanimously approved. Ruth Arizaga-Whisler will clarify with National if AAUW Funds can be folded into other programs.

C. Programs: Terry Yagura reported that our next general meeting will be a Chautauqua presentation on Thursday, 3/9/17 at 1:00pm. Trudy Lesem will confirm that the meeting can be held at The Gatekeeper's Museum. Trudy Lesem, Vera Daegling and Linda Larish will be the presenters. The April meeting will be on 4/13/17 at 1:00pm at the Tahoe Yacht Club. Ellen Magnani will present a slide show and will be talking about her daughter-in-law's experience as an astronaut on the International Space Station. Our May meeting will be the inter-branch event in South Lake Tahoe. Terry Yagura will contact South Lake Tahoe AAUW to confirm the date.

D. Membership: Martha Cirata reported that we have three new members in the last week bringing our total to 68 members. It was suggested that we have a social event for new members, perhaps with the Board. An explanation of how the Branch works as well as a quick tutorial explaining the web-site would be beneficial. If it's held in the evening, members who do not regularly attend meetings can also be invited. Martha Cirata and Cheryl Allen will develop this and possibly schedule this for May, 2017.

E. Communications Officer: Patricia Watters stated that she needs articles for the newsletter by 2/19/17.

F. Girls State – Johnnie Lee Don announced that two candidates have been chosen: Bailey Shaw as delegate and Jasmine Strydom as alternate. Johnnie Lee Don will e-mail the American Legion Auxiliary to find out the exact cost of Girls State. The discussion consensus is that the American Legion Auxiliary should not hold all the monies over the actual cost.

G. Tech Trek: Meri McEneny announced her committee of interviewers for Tech Trek. They will be Ann Folsom, Vera Daegling, Trudy Lesem and Ruth Arizaga-Whisler. They will be interviewing nine nominees on March 10, 2017 at North Tahoe Middle School. Meri McEneny and Christine Marsh-Madden provided a handout describing Tahoe STEM Day which will be on Saturday, 6/10/17. Some STEM speakers have already been identified. A motion was made and Patricia Watters amended it that NT AAUW should Co-sponsor Tahoe STEM Day with Christine Marsh-Madden and Meri McEneny. Cheryl Allen seconded the motion and it was unanimously approved. Liability Insurance was discussed as well as how to donate (a check should be made out to NT AAUW with Tahoe STEM Day written on the memo line). Meri and Christine are hoping for a strong AAUW presence to help with registration, lunch and snacks, helping the presenters and clean-up.

5. **OLD BUSINESS:**

A. Holiday Party: All agreed that the party at Pat Castellucci's home was a very lovely affair. 34 members and guests attended. A small tip was provided to the caterer – Marliiss. Donna Benner donated the wine, Linda Larish the napkins and Pat Castellucci the tea and coffee as well as her home.

B. Nominating Committee: Nancy Cline reported that the president-elect for next fiscal year will be Kym Pipkin. Programs needs one more person to work with Trudy Lesem. AAUW Funds, By-Laws will be filled by Nancy Cline and Martha Cirata. Membership needs one additional person. We also need a Communications Officer. One member has expressed interest in accepting that position and will talk with Patricia Watters. We would like to have these filled by March for voting in April and Installation in June. Ruth Arizaga-Whisler would like someone to step forward by January, 2018 to shadow her and learn how the complex finance program works and be ready to assume those responsibilities in the 2018-19 fiscal year.

6. **NEW BUSINESS:**

A. Branch Service Award: Carol Eyre is managing this and the person will be selected at the next meeting and will be announced at the June meeting.

B. Tea Party/Fund Raiser: Carol Eyre has graciously offered to host another High Tea this June in her garden. It will be catered and again will cost \$25/person. Carol will need additional committee members to help plan the event. Meri McEneny and Johnnie Lee Don have volunteered for this and Carol will ask for two more volunteers at the general meeting on 2/9/17. It is tentatively scheduled for June 22, 2017 and all members, spouses and friends are invited. All revenues will support our Tech Trek program.

7. **OTHER BUSINESS:**

A. Petra: Our branch may have an opportunity to hold a fund raising dinner at Petra's in April or May.

B. Wine Blending: Patricia Watters has again offered to hostess a Wine Blending.

Meeting Adjourned at 4:12pm

Respectfully submitted by Linda Larish, Recording Secretary

Approved 3/7/17