



**CoPresidents Report  
Leadership Meeting  
February 14, 2019**

Nominating Committee

PW will call current leadership team members to determine their willingness to serve in their current positions or pursue another position.

Women's History Month (March) Program Speaker (Ann)

Nadia Guerrero cannot attend. Kelly Campbell agreed to speak.

On the Basis of Sex movie showing

PW inquired if TahoeHaus would show movie about Ruth Bader Ginsburg during March. Our branch would promote to members and local community.

**1/29/19 response from Melissa Siig** (melissasiig23@gmail.com)

Hi Patricia - Right now we don't have room in our March schedule. Some dates could open up but we won't know until beginning of March. I will keep in touch.

AAUW NT Checking Account balance

The branch's checking account balance is about \$14,000 and earns no interest. April Phipps of Bank of the West, Tahoe City (581-6960) advised two money market accounts (MMA) are available that earn some interest.

1. Money Market Advantage
  - minimum balance \$1,000
  - current interest 0.02% APY
2. Money Market Select
  - minimum balance \$10,000
  - current interest 0.06% APY, interest rate increases to 0.25% APY with \$25,000 balance

The MMA's are liquid. Six transactions are allowed each 30-day statement cycle. Rates are subject to change – increases and decreases.

In order to open a MMA, we would need a Leadership motion to authorize certain signatories to open an account. Minutes of the meeting with that approved motion is required by the Bank of the West. All authorized signers would have to provide signatures at the Bank.

Current signatories are Kym Pipkin, Ann Yuhas, and Patricia Watters.

***Should we open a MMA?***

AAUW-CA SPF 501c3 status

PW received email communication about our branch's access to AAUW-CA SPF 501c3 organization. They will decide next month if our branch can use the SPF for non-taxable donations and expenditures.

STEM or STEAM? (A message from AAUW-CA copresidents in Board to Board communication Jan 2019)

In our recent meeting, the state board discussed changing the emphasis of STEM to STEAM in AAUW California. We still acknowledge that STEM is important for women to narrow the pay gap that exists between men and women. But how will the Arts and Humanities help women in their STEM careers?

I asked Director Ainsley Nies, a software engineer and tech team manager, to give us a quote about the value of the Arts. She said, "Educational and career outcomes are more successful when both sides of our brain interact. Learning science along with the Arts (music, design-thinking, theater, etc.) enable connections and the cross-pollination of ideas, creativity and innovation."

***In our third quarter phone calls to branch leaders, the state board will be asking you what you think of changing STEM to STEAM.*** Perhaps you could discuss this idea with your branch boards and let us know when we call. We are always eager to hear from our branches.

California Annual Meeting, San Diego

The 2019 AAUW California Annual Meeting will feature idea-rich plenary panels on Membership and Leadership Development and the Speech Trek finalists giving their compelling speeches on the topic of school violence. The day will also include a business meeting highlighting board accomplishments for the year, branch recognition for outstanding mission-based programs, and introduction of 2019-20 board candidates.

**Date:** Saturday, April 6, 2019

**Location:** Handlery Hotel in San Diego 950 Hotel Cir N, San Diego, CA 92108

**Cost:** \$65

***Is anyone interested in attending?***

## **Secretary's Report for Leadership Meeting 2/14/19**

Johnnie Lee Don and Jan Potter presented a proposal via email that our branch sponsor a high school student to attend a 16-week hands-on after school science exploration program (YSI) offered through UCD TERC (Tahoe Environmental Research Center), beginning 1/23/19. The tuition is \$300 per student. Our branch has not budgeted for this expense; however, it has been suggested that the monies be taken from the branch checking account. This seems like a worthwhile program that is aligned with AAUW's mission to promote girls' STEM studies. On Monday, 1/21/19, Jan Potter asked the Leadership Committee members via email to vote on the proposal, per our branch by-laws, and moved that AAUW North Tahoe (CA) Branch pay \$300 to TERC Youth Science Institute for one girl from North Tahoe High School. Johnnie Lee Don seconded the motion. A quorum existed and co-officers were considered as one vote. Of our 12 leadership positions, 10 voted yes. On the same day, 1/21/19, the motion was carried and Jan Potter notified Kym Pipkin, finance officer, to send a check to TERC and notify them of our decision.

Leadership Team report February 2019

Membership. Cheryl Allen 2/8/19 email:

We have a new member -- Jean Wernette. I will contact her via email so that we can introduce her in the newsletter. Other than that -- nothing new to report.

Programs. Johnnie Lee Don 2/7/19 email:

- March 14th: Kelly Campbell, Senior Director of Marketing for the Tahoe Region of Vail Resorts- remuneration?
- April 11th: no meeting
- April 13th, Saturday: Interbranch Luncheon hosted by NT AAUW @ Reynolds Building at Noon with speaker, Katy Dynarski, a Biogeochemist. She and a colleague will tell us about the development of the Girls Outdoor Adventure in Leadership and Science (GOALS) program for Sacramento area high school girls or gender nonconforming students from backgrounds underrepresented in STEM fields. Carol Eyre has graciously offered to accommodate Katy and her colleague Kait Murray, an educator, at her lovely home . . . remuneration?
- May 9th: Election of Officers - Video Presentation of: A Rethinking of the Past, Present, and Future of Women in Power?? Fairway Community Center at 1?
- June 6th: Installation & Thank You Luncheon at a restaurant, home or Tahoe queen?
- June 8th: 3rd Annual STEM DAY at TERC
- Summer Party?

Scholarship Report February 2019

Kathie Julian and Ellen Magnani both attended the TTCSC meeting and were able to ask clarifying questions. The 2019 Scholarship forms for both Brianna Kissmann's 2nd year (\$1,000) and Candidate 2019's first year (\$2,000) have been filled out and will be sent to the District committee after February's Leadership meeting. (a calendar and other information was delivered with a 1-25-19 summary report)

**Added for March 14 meeting**

Girls State email sent 2/17/19 from CHRISTINE (madden@garlic.com) To: you + 3 more [Details](#)

Hello to you Nancy (Cline), Ann (Yuhas), and Linda (Larish)

I wanted to let you three know that Jeff Ream, the counselor at North Tahoe High, has set the interviews for Girls State for Wednesday, February 27... Not sure of the start time at this point. It will depend on how many applicants there are.

Please let me know if you will be available on that date.

*Emailed 2/12/19  
Attachment 5*



AAUW Fund  
February 12, 2019

The form with the name of our Branch Named Gift Honoree was submitted to National AAUW as required on January 14, 2019, well in advance of the due date, thanks to the support of our Leadership team. The Branch Service Award nominee was also identified via an email vote. The plaque and certificate will be prepared in time for presentation at the June General Meeting.

Respectfully submitted,  
Nancy H. Cline  
AAUW Fund Chair

Leadership Team report for Tech Trek and STEM Trek February 2019

- Rotary Club of Tahoe City emailed me saying our grant request for Tech Trek has been approved for \$850. Thank you Rotary!! They asked me to attend a future meeting to accept their check.
- UC Davis Tech Trek camp dates are July 21-27, 2019, with Visit day on Thursday July 25. Please mark your calendars for July 25!
- Seven of our former TT campers from the years 2012-2017 asked to receive applications for this year's Junior Counselor positions (8) at TT camp. South Placer branch member Kim Lillard is the volunteer coordinator for the JC's and will contact our girls with applications. Turns out two of our girls are too young to apply; they must be at least Sophomore's in high school. That is now clear to me, and to all the branch coordinator's for UCD TT camp.
- On February 13 interviews will be held at the North Tahoe School for this year's Tech Trek nominees. Applications and responses to the essay prompt were received from eight girls and are being reviewed by our committee. The interview committee is Sharon Filardo, Christine Madden, Priscilla Mills, and me. Each committee member will be asked to choose two girls to stay in touch with, such as invite for STEM Trek day, opportunities to help the branch, or future TT activities like Junior Counselor. Thank you, team!
- We provide our new nominees with interview tips, which have recently been reviewed and approved by the State TT coordinator Linda Stinebaugh. Our UCD coordinators thought them helpful so they distributed them to all the branches sending girls to UCD!
- In Board to Board communication Jan 2019, AAUW-CA copresidents ask branches to consider adding Arts to STEM activities, creating STEAM. I am happy to encourage whatever empowers more girls. I wrote the STEAM teacher at North Tahoe School asking her to explain her program.
- STEM Trek day June 8, 2019 at TERC. Our attending doctor has changed. Dr. Carol Scott from the IV ER had to decline to attend a conference the same day. She helped recruit Dr. Jennifer M. Hagen from the UNR Medical School. Dr. Hagen is enthusiastic! STEM Trek committee members Debra Tufts, Nevada Tahoe branch, and Jan Lynds, South Lake branch, applied to the Bessie Minor Swift Foundation to fund a portion of STEM Trek. Thank you, Debra and Jan! Their branches are both 501 (c) 3 organizations, a requirement of the Foundation.

Respectfully submitted,  
 Meri McEneny

Att. 6  
see also Att. 4 summary  
emailed Jan 26, 2019

## Scholarship Report

On January 25, 2019 Kathie Julian and I attended the Tahoe Truckee Community Scholarship Committee meeting held at the District Offices in Truckee. It was a committee meeting with approval of past minutes, financial report and discussion of the upcoming scholarship process.

Last year a total of \$565,010.00 was distributed to graduates of five area high schools. North Tahoe graduates received \$125,450 in scholarships through the committee.

The Proposed Calendar for this year is:

### Award Spring LINK

Computer program  
used by committee  
to evaluate applicants.

Soft Opening 1/1/19, fully opened  
mid January.

Pledge forms mailed March 1, 2019

Scholarship Applications due March 31, 2019

OUR PLEDGE FORM DUE April 5, 2019

I suggest that we fill  
out the form in March  
as soon as it is received.

Selection Process

North Tahoe High School Tuesday, May 7,  
2019

Awards Date

Presidents encouraged to attend and  
present the scholarship. June 12<sup>th</sup> 6:00 p.m.  
at North Tahoe High School.

Ellen Magani



## North Tahoe Leadership 2018-19 Actual and Proposed 2019-2020

### **NOMINATING COMMITTEE:**

Johnnie Lee Don, JoAnn Cobb, Kym Pipkin, Ann Yuhas, Patricia Watters.

#### February 20, 2019.

Because of heavy snowfall, all nominating committee members met by conference call. Both open positions and leadership structure were discussed. Committee members committed to reach out to potential leaders by phone and email to determine interests.

Patricia agreed to email Cheryl Allen and Ginger Wilson, current Membership VPs, with suggestion to add full-time or part-time resident status to the membership renewal and application forms. (Done 2/21/19)

#### February 25, 2019.

Kym Pipkin, Ann Yuhas, and Patricia Watters spoke by conference line. Cheryl Allen and Ginger Wilson invited committee members to meet at Ginger's home on Sunday, March 3, to continue leadership discussions in person.

#### March 3, 2019.

Johnnie Lee Don, JoAnn Cobb, Ann Yuhas, Cheryl Allen, and Ginger Wilson met at Ginger Wilson's home. Kym Pipkin joined by phone.

1. The number of Leadership meetings will be reduced. (Current Bylaws state 6 meetings a year to be held.) Email voting or polling software, phone conference calls, and video-conferencing (ex: Skype, Facetime, Zoom) will be offered, as necessary, to enable Leadership discussions and decisions.
2. Cheryl Allen will continue as Membership VP with assistance from incoming Finance Officer Patricia Watters. Membership will take on a stronger outreach role during the year, after the busy renewal seasons of late Summer and early Fall.
3. Ginger Wilson will serve as Co-President with Kym Pipkin.
4. President Elect position remains open. This position has been vacant for several years. Succession plans for President appear to be filled by incoming Co-Presidents.
5. Johnnie Lee Don will remain as Programs VP; however, her role will shift to assisting interest groups and others offer member meeting programs – a coordinator role. The number of member meetings will be reduced. (Bylaws state 6 meetings a year to be convened.)
6. Patricia will solicit member(s) to take the role as secretary. An abbreviated meeting note template drawn from meeting agendas and focused on resolved actions should reduce the time taken to record meeting notes. This is a role that can be easily filled by a new member. Email sent to all members 3-7-19.



<b>Elected Officers</b>	<b>2018-19</b>	<b>Proposed 2019-2020</b>
President(s)	Patricia Watters, Ann Yuhas	Kym Pipkin, Ginger Wilson
President-Elect		Open
Membership VP	Cheryl Allen, Virginia (Ginger) Wilson	Cheryl Allen
Programs VP	Johnnie Lee Don, Rachael Swift	Johnnie Lee Don
Finance Officer	Kym Pipkin	Patricia Watters
Secretary(ies)	Sharon Filardo, Linda Larish	Open
Communications/Newsletter	Dana Loury	Dana Loury
<b>Appointed Officers</b>	<b>2018-19</b>	<b>Proposed 2019-2020</b>
AAUW Fund	Nancy Cline	Rachael Swift
Girls State	Christine Madden, Johnnie Lee Don	Christine Madden, Linda Larish
Tech Trek/STEM	Meri McEneny	Meri McEneny
By-laws/Parliamentarian	Jan Potter	JoAnn Cobb
Nominating Committee Chair (non-voting)	Patricia Watters	TBD
Scholarships Officers	Ellen Magnani, Kathie Julian	Ellen Magnani; Kathie Julian

att. 10  
p. 182

emailed 2-12-19



**2019-2020 AAUW North Tahoe  
Risk Assessment and  
Risk Management Exercise**  
March 14, 2019 Leadership Meeting

In order to manage risk, we start with a  
**RISK ASSESSMENT**

- Vulnerabilities (inventory of assets)
- Internal and external threats (what could go wrong?)
- Potential business impacts and likelihood (Impacts) (need to estimate probability of an event when dealing with uncertainty)

In consideration of these threats, we determine appropriate mitigation measures.

**RISK MANAGEMENT**

- Potential control(s) (How to mitigate/reduce impact(s))
- Appropriate risk responses (training, budgeting, reserves, insurance, restructure, etc.)

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**As part of the AAUW North Tahoe branch budget process:**

**RISK ASSESSMENT:**

Inventory of assets

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What could go wrong?	Impact? (high/medium/low)	Likelihood (high, medium/low)
No leadership		
Fraud		
IRS or AAUW violation		
No special program contributions		
Membership declines		

**RISK MANAGEMENT:**

- controls on checking account.
- annual financial statement review
- budget process accounts for expected revenues and expenses => Member approval of budget and any expenditures not in budget that exceed \$500 (if Standing Rule approved by Membership)
- Restructure leadership (need only 2 positions)
- Raise branch dues from \$31/pp
- Liquid cash Reserves?
  - a. Operating expenses?
  - b. Will we send campers to TT or cancel process?
  - c. Scholarship?
  - d. Girls State?
  - e. AAUW Fund?
  - f. STEM Event?
  - g. \_\_\_\_\_
  - h. \_\_\_\_\_

→ \$ \_\_\_\_\_ Cash Reserves