



Leadership Committee Meeting
Fairway Community Center
November 14, 2019

Call To Order: The meeting was called to order at 11:10 am by co-president Ginger Wilson. In attendance were: Meri M., Johnnie Lee D., Patricia W., JoAnn C., Christine M., Rachael S., Linda L., Cheryl A., Ann Y., and Ginger W.

Meeting Minutes: The minutes from the October 10, 2019 were reviewed. Meri M. made a motion to approve the minutes from October 10 and JoAnn C. seconded the minutes. The minutes were then approved by unanimous vote of the attendees.

Reports:

- President's: No report was submitted
- Finance: Patricia W., provided a written report and spreadsheet (see attachments). She noted that we are in good financial shape and that the money invested earlier this year has netted a growth of \$81.00
- Secretary: Ann Y. provided an update from the October meeting since the minutes were late in being distributed and the minutes were approved by the leadership team. Correspondence Secretary Linda L. reported that get well cards had been sent to Sue D., Gisela S., Diane M., and Muffy B. It was also noted that Muffy had passed away on November 11, 2019. She had requested no services but her family had indicated remembrances could be made on her behalf to NT AAUW or an animal/humane society of your choice.
- Programs: Johnnie Lee D. suggested that we highlight future meetings in the Newsletter (since we know what has been scheduled several months out, we could put the topics and dates so our members could calendar these meetings). The leadership team believes this is a good idea and will ask Dana to include this information in our upcoming Newsletters.
- Membership: Cheryl A., reported that we currently have 65 members. Meri reported that the mother of our scholarship recipient may be interested in joining our branch.
- AAUW Fund: We have received donations that will allow us to fund two honorees. Rachael will submit requirements for AAUW Fund nominees to the Newsletter to assist members in the nomination process for this award.
- Girls State: Christine M., reported we are fully funded and that letters will go out before Christmas
- Tech Trek: Meri M., reported that the nomination process will begin in December and that she is looking into the possibility of some of the participants speaking to a Kiwanis meeting since they also contribute to Tech Trek.
- Scholarship: Funds have been distributed and a thank you note was received from Brianna K.

- Bylaws: No report

Unfinished Business: There was a discussion to clarify dues for Honorary Fifty Year members. It was noted that according to National, Paid Life Members Member are exempt from National Dues but are still obligated for State and Branch Dues and Fifty year Honorary Life Members are exempt from National, State and Branch Dues. This information will be included in the Renewal Forms for next year.

New Business:

- The Holiday Party will be held at Spindleshanks on December 19, 2019 at 11:30 am.
- We are in need of a Leader for Book Club. We want to send a huge thank you to Mary K for all her hard work as leader for Book Club. We will miss her leadership and enthusiasm.

Meeting Adjourned: 12:45 pm

Respectfully submitted

Ann Yuhas, Recording secretary

Approved as submitted on January 9, 2020

**AAUW North Tahoe Finance Officer Report
For November 14, 2019 meetings
From: Patricia Watters
Date: Nov 9, 2019**

A pdf copy of the Finance Report for the period ending October 31, 2019 is included with this written report. The attached report is prepared on a "Cash Basis" for the September – August FY, meaning it is reconciled to our checking, savings, and program balances actually reported for each month. This creates some problems; for example, some membership dues for the current year were collected in the prior FY. I'll look further into our bank checking account deposits to match Finance records with Membership records. Using Cheryl Allen's membership count of 65 members – 4 Honorary and Paid Life members – we have 61 branch dues paying members ($\$31 * 61 = \$1,891$ revenues for the Branch memberships, compared to $\$2,077$ for 67 dues-paying members anticipated with our FY 2019-20 Budget).

Standing Rule Change:

We have assumed both Honorary Life (members for 50+ years) and Paid Life ($\$1,180$ lump sum payment by member) do not pay National or State dues. I've learned that California does not waive AAUW State dues for Paid Life members ($\$20$ in FY 2019-20). The Branch can decide whether or not to waive its dues ($\$31$ in FY 2019-20). Our Standing Rule, thus, should be revised to clearly state whether State and/or Branch dues are waived.

From Standing Rules approved 5/9/19 by Leadership:

17. *Fifty Year Honorary Life Membership: An individual member who has paid AAUW dues for 50 years shall become a national life member and shall thereafter be exempt from the payment of AAUW, State and Branch dues.*

Discussion:

1. We currently have two Honorary Life members. They are exempt from National ($\$59$) and State ($\20) dues. Our branch waives $\$31$ dues.
2. We currently have two Paid Life members. They are exempt from National ($\$59$) dues. One Paid Life member paid $\$31$ Branch dues this year, and the other Paid Life member did not pay Branch dues. This Paid Life member paid California State dues through her primary branch.
3. Question: Do we want to treat Honorary and Paid Life members the same? That is, waive both Branch dues and California dues? Financial impact: Our Branch would still owe California dues for Paid Life members (currently $\$20$). Our branch would not receive $\$31$ dues from these members.
 - a. If Yes, then I propose to amend the Standing Rule to state: Honorary and Paid Life members will be exempt from AAUW National, California State, and AAUW North Tahoe dues. AAUW North Tahoe will pay California State dues for Paid Life members.
 - b. If No, then I propose to amend the Standing Rule to state one of the following:
 - i. Honorary Life members will be exempt from AAUW National, California State, and AAUW North Tahoe dues. Paid Life members will be assessed California State dues and Branch dues. (OR)
 - ii. Honorary Life members will be exempt from AAUW National, California State, and AAUW North Tahoe dues. Paid Life members will be assessed California State dues. Branch dues will be waived.

						
		<i>Balance to Checking Account</i>				
			\$11,879.82	\$7,900.98	\$ 7,779.98	
2019-20 BUDGET vs ACTUAL						
Bank of the West Checking Account 238002497	\$14,270.64	\$10,203.32	\$11,879.82	\$ 7,900.98	\$ 7,779.98	
Vanguard Money Market Account No. 65593594	\$0.00	\$ 10,031.87	\$ 10,049.93	\$ 10,066.52	\$ 10,082.41	
	Approved 2019-2020 Budget	ACTUAL FOR MONTH ENDING (Cash Basis)				
		July	August	September	October	FY to date
OPERATING FUNDS						
OPERATING REVENUE						
<i>Membership Dues Collected</i>		\$ 1,599.00	\$ 420.00	\$ 491.00	\$ 381.00	\$ 2,891.00
<i>Less passthrough to AAUW National (\$59/pp)</i>				\$ (2,714.00)	\$ (472.00)	\$ (3,186.00)
<i>Less passthrough to AAUW -CA (\$20/pp)</i>				\$ (1,000.00)	\$ (160.00)	\$ (1,160.00)
<i>Membership Dues for AAUW North Tahoe</i>	\$2,077.00					\$ (1,455.00)
<i>Social Events/Fundraisers</i>	\$400.00	\$ 1,353.36	\$ 1,575.00	\$ 522.50		\$ 3,450.86
<i>Directory Sales</i>	\$150.00				\$ 130.00	\$ 130.00
<i>Tech Trek Parent Contributions (5*\$50 per camper)</i>	\$250.00					\$ -
<i>General Fund Donations</i>	\$0.00	\$ 51.00				\$ 51.00
<i>STEM Trek</i>	\$0.00					
TOTAL OPERATING REVENUE	\$2,877.00	\$ 3,003.36	\$ 1,995.00	\$ (2,700.50)	\$ (121.00)	\$ 2,176.86
OPERATING EXPENSES						
<i>Insurance/AAUW Funds Assessment</i>	\$300.00		\$ 306.00			\$ 306.00
<i>Postage</i>	\$200.00			\$ 23.34		\$ 23.34
<i>Post Box Rental</i>	\$64.00					\$ -
<i>Named Gift Honoree & Awards</i>	\$75.00					\$ -
<i>Meeting Supplies</i>	\$300.00	\$ 49.70				\$ 49.70
<i>Meeting Speakers</i>	\$200.00					\$ -
<i>Meeting Venues</i>	\$350.00					\$ -
<i>Social Events/Fundraisers</i>	\$300.00	\$ 1,353.28		\$ 1,255.00		\$ 2,608.28
<i>Directory Printing</i>	\$100.00					\$ -
<i>Girls State candidate transportation/misc.</i>	\$450.00					\$ -
<i>Miscellaneous</i>	\$150.00		\$ 12.50			\$ 12.50
<i>STEM Trek</i>	\$700.00					\$ -
<i>Convention</i>	\$750.00					\$ -
<i>UC Regents YSI (for TERC science program)</i>	\$0.00					
TOTAL ADMIN EXPENDITURES	\$3,939.00	\$ 1,402.98	\$ 318.50	\$ 1,278.34	\$ -	\$ 2,999.82
NET OPERATING FUNDS	\$ (1,062.00)					\$ (822.96)

	Approved 2019-2020 Budget	ACTUAL FOR MONTH ENDING (Cash Basis)					FY to date
		July	August	September	October		
SPECIAL FUNDS							
TECH TREK							
REVENUES							
Carryover from 2018-19 held by TT SPF for UC Davis TT							\$ 4,991.00
Member Donations (forwarded to UC Davis TT treasurer)			\$ 830.00	\$ 100.00			\$ 930.00
Donation from Shirley Allen Foundation							\$ -
Tahoe League for Charity				\$ 850.00			\$ 850.00
Kiwanis							\$ -
Tahoe Rotary							\$ -
TOTAL TECH TREK REVENUES	\$ -	\$ -	\$ 830.00	\$ 950.00	\$ -	\$ -	\$ 6,771.00
EXPENDITURES							
5 Trekkers at \$900 each	\$ 4,500.00						\$ -
TOTAL TECH TREK EXPENDITURES	\$ 4,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SCHOLARSHIP							
REVENUES							
Carryover from 2017-19 (held by TTCSC)	\$ 4,690.00						\$ 4,690.00
Member Donations (held in TTCF DAF_)		\$ 2,175.00	\$ 1,105.00				\$ 3,280.00
Donations in memory of Helen Foster							\$ -
TOTAL SCHOLARSHIP REVENUES	\$ 4,690.00	\$ 2,175.00	\$ 1,105.00	\$ -	\$ -	\$ -	\$ 7,970.00
EXPENDITURES							
\$1,000 for 2018 recipient & \$2,000 for 2019 recipient	\$3,000.00			\$ 2,000.00	\$ 1,000.00		\$ 3,000.00
TOTAL SCHOLARSHIP EXPENDITURES	\$3,000.00	\$ -	\$ -	\$ 2,000.00	\$ 1,000.00	\$ -	\$ 3,000.00
GIRLS' STATE							
REVENUES							
Carryover from 2018 reported by SLT ALA							\$ 50.00
Member Donations (to TTCF DAF)		\$ 375.00	\$ 205.00				\$ 580.00
TOTAL GIRLS' STATE REVENUES		\$ 375.00	\$ 205.00	\$ -	\$ -	\$ -	\$ 580.00
EXPENDITURES							
Travel stipend	\$450.00						\$ -
TOTAL GIRLS' STATE EXPENDITURES	\$450.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
AAUW FUND (AAUW Fund runs on a Calendar Year)							
REVENUES							
Member Donations on deposit reported by AAUW Fund			\$ 376.50				\$ 376.50
Member Donations during current FY			\$ 955.00		\$ 200.00		\$ 1,155.00
TOTAL AAUW FUND REVENUES	0	\$ -	\$ 1,331.50	\$ -	\$ 200.00	\$ -	\$ 1,531.50
EXPENDITURES							
Level Required Per Named Grantee	\$750						\$ -
TOTAL AAUW FUND EXPENDITURES	\$750	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TTCF Donor Advised Fund (undesignated contribution)		\$ 100.00					\$ 100.00